



Meeting Minutes
Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Meeting #:	339
Date:	April 19, 2023
Time:	7:00 PM [EST]
Location:	HMC Board Room

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Chairperson: Shivang Shingala		X		
Om Patel	X			
Huu Luan Truong			X	
Pranesh Lakshmanasamy	X			
Abhay Bhingradia	X			
Radhika Munjal	X			
Sanjey Sureshkumar		X		
Catarina (Nguyen) Pham	X			
Romil Pravinbhai Vadadoriya	X			
Angelina Owen	X			
Siddharth Tuteja	X			

Quorum is reached with 10 of the required 7 directors being present.

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Kyle Budge, President & Board Chairperson	X			
Jamie (James) King, Managing Director	X			
Maria Lucido-Bezely, Dean of Students	X			
Saz (Sarah) McKean, Executive Coordinator & Board Secretary			X	

Guests In Attendance	Julia Bertola, Vice President of Community Development
	Danny, Director of Programming & Events
	Piya, Governor Coordinator & Chief Returning Officer
	Ademidun Abimbola
	Darshil Vaviya
	Gulsher Cheema
	Harjot Sidhu
	Kishan Khavas
	Mohammedsaifali Multani
	Nhu Y Lai Tran
	Rajdeepkaur Jat
	Sara Haider
	Shrey Jani
	Siddhi Gandhi
Vidhya Subramanian	

Agenda Item 01	Call to Order
Notes:	
<ul style="list-style-type: none"> Meeting is called to order by Kyle Budge at 7:22PM [EST]. 	

Agenda Item 02	Roll Call
Notes:	
<ul style="list-style-type: none"> The Board has reached quorum and is able to proceed with the meeting. 	

Agenda Item 03	Opening Remarks
Notes:	
<ul style="list-style-type: none"> There are some of next term's incoming Board of Directors attending as guests. Kyle states this meeting may go slower than usual, so that he can explain the meeting process to the incoming board members. 	

Agenda Item 04	Land Acknowledgement
Notes:	
<ul style="list-style-type: none"> Vidhya says the Sheridan Land Acknowledgement. 	

Agenda Item 05	Approval of Current Meeting Agenda		
Motion:	I move that the SSUI Board of Directors approve the 339 th Board Meeting Agenda, including the proposed amendments, as presented.		
Moved By:	Abhay Bhingradia	Seconded By:	Angelina Owen
Notes:			
<ul style="list-style-type: none"> Capital Request Approval item is being moved up to be after the Introduction of the Incoming Board Members item. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	10	0	0

Agenda Item 06	Approval of the Previous Meeting Minutes
Notes:	
<ul style="list-style-type: none"> The 338th Board Meeting Minutes was not completed in time; therefore the approval will be postponed to the next Board Meeting. The 338th Board Meeting Minutes and the current meeting minutes, the 339th Board Meeting Minutes, will both be approved at the next Board Meeting. 	

Agenda Item 07	Declaration of Conflicts of Interest
Notes:	
<ul style="list-style-type: none"> Kyle has a conflict of interest in the In-camera Session. 	

Agenda Item 08	Introduction of Incoming Board Members
Notes:	
<ul style="list-style-type: none"> The current board introduces themselves. The incoming board introduces themselves. 	

Agenda Item 09	Capital Request Approval & Board Retreat
Notes:	
<ul style="list-style-type: none"> Capital Request: Danny presents his capital request for purchasing our own photoboosts, rather than renting them. He mentions that at the 2023 SSU Gala, the second longest line was for the photoboosts. Photoboosts are always popular at our events, for example we usually rent photoboosts for staff events (holiday and end of year party) and get requests for them at orientation as well. A basic photobooth to rent is about \$750, though some like the one at the gala is more expensive, into the \$2200 range. Danny explains we want to purchase these units and have them available for all of the SSU's events for the entire school year and have 1 unit for each campus. An example of what this unit will do is bring students into the student centre spaces. We want to introduce Photo Booth Day, it brings students to our spaces on a more regular basis. We can rent these out for club events, and Danny says he constantly gets requests for renting photo booths externally, but the high fee that was mentioned previously hit their budget much harder. If we make this a service, we can have a SSU event, staff or a trusted club member coordinate with who rented for the event. The unit itself is mobile so it can pack up and be moved easily. Besides our club Events, they can be used by our catering services. If anyone from the college wants to use it, they can easily rent it. This has the opportunity to generate some money throughout the year. Danny is asking for three units, \$18 000 total. He states though it is expensive, a big investment, these units have more function than the ones we often rent. Also, in a long run it will save us money that we would usually use to rent, and as said before, generate some money from having other SSU and Sheridan departments rent our units. The unit he has researched about is called Salsa; this unit constantly updates itself. Questions: <ul style="list-style-type: none"> Asked if we have the numbers of how much money we spend renting: <ul style="list-style-type: none"> The one at gala we rented from 6:30-11PM was about \$2500, the ones we rent for our staff parties are \$750 for three hours. Asked if we have the exact estimate of how much we have spent on renting the photo booths: <ul style="list-style-type: none"> Danny explains he does not have an exact number, but for this year with the two staff parties and gala, we spent somewhere between \$3500 to \$4000 for photo experiences. We did this in 2018 and 2019 as well, the years with COVID are not good examples, but having photo booths is something that is constantly requested. Ask on what will be the regular purchases for maintenance: <ul style="list-style-type: none"> There will be updates, the units connected to wifi, and purchasing the correct printing paper. Ask on why we are purchasing from a company rather than a cheaper option of getting the separate components and building ourselves: 	

- We are open for alternative options, but we want to have a product that we can buy and start using as soon as possible and avoid any trouble shooting or issues when having our own built. Buying the units from a reliable company, we know we will get the best quality.
- Ask if there is possibly to purchase a 360 camera:
 - We would still want to buy the photo booths, but still open to purchasing for a 360 camera.
 - Kyle mentions that building a 360 camera would be cheaper and easier than building a photobooth.

- **Board Retreat:**

- Danny talks about the location for the SSU staff retreat, at a sports camp in Huntsville, Muskoka.
- There is onboarding things on the SSU side of business, but there are also tons of fun programs set up for everyone.
- The trip is an opportunity for team bonding and opportunity with other teams.

- **Final Decisions:**

- We are holding off on passing the motion during this meeting to approve the capital requests. It will be brought to the Finance Committee to be approved, and then brought to the next Board Meeting with the new Board for final approval.
- This is for the sake of time, to keep this meeting on schedule.

Notes:

- *Danny joins the meeting at 7:49PM.*
- *Danny leaves the meeting at 8:12PM.*

Agenda Item 10	Executive Updates
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Notes:

- Changes in Exec Updates:
 - Usually, this item is where the executive team gives updates on what is going on within the organization, however, this will start to be done differently starting next semester.
 - The executive team may be at meetings, like Julia is present to talk about all the executive updates, but moving forward it will likely just be a report from our executive team, then Kyle will just go over the report with the board every meeting.
 - This is partly because there is going to be a larger executive team than what it is currently, from the current one VP to five new VPs.
- Julia and Kyle discuss our CASA membership, why we wanted to be part of the membership, what CASA has done for post-secondary students in Canada, and how we want to be part of these conversations.
- Indigenous Office:
 - Julia is working to create a relationship between Sheridan's Indigenous Office and the SSU, and work with them to create initiatives to actively support our Indigenous students more than participating in, for example, Orange Shirt Day.
 - Advocating to have training to educate college staff, SSU staff, and the Board about Indigenous community and issues.
- Pride Fest:
 - Julia talks about Pride Fest, an inclusive organization that has operations in the Peel region, and they speak about working with Kyle and ask the Board about possibly sponsoring them. We have the opportunity to have tickets to their Pride Fest in June and have been messaging regarding the event. Sponsorship is due in May, but Julia can get the specific date for the next meeting.
 - We can support any community; the Pride Fest was just one of the opportunities that was sought out. If there are other community organizations that the Board want us to look at, please let us know. We need somebody championing it, to bring it to our attention, otherwise we will not know what students want.
 - We are not hosting the event, it is an event we are giving support to, like donating to a charity.
 - Angelina suggests messaging Toronto's Pride Parade. Julia and Kyle say that we were thinking of working on even being part of the parade.

Agenda Item 11	Health & Dental Coverage Change
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Notes:

- This item will be moved to a future Board Meeting when we have all the information.

- We are still waiting on Student Care to send updated information.

Agenda Item 12	Board Continuity Transition
Notes:	
<ul style="list-style-type: none"> • The oncoming board will be doing their onboarding in the near future. • The current Board and oncoming Board will be at the staff retreat, where the current board can help with onboarding. • Kyle and Jamie discuss continuity between the current and new Board, answering any questions alongside the current Board that the oncoming Board asks. • The current board gives advice. 	

Agenda Item 13	In-Camera Session		
Motion i:	I move that the SSUI Board of Directors move in-camera, with Jamie, Maria, Julia, Piya and Kyle remaining and all others being excused.		
Moved By:	Kyle Budge	Seconded By:	Siddharth Tuteja
Notes:			
<ul style="list-style-type: none"> • N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	10	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> • All guests in attendance leave at 9:03PM. • Senjey leaves the meeting before regular session continues. 			

Motion ii:	I move that the SSUI Board of Directors move out of camera and resume regular session.		
Moved By:	Shivang Shingala	Seconded By:	Siddharth Tuteja
Notes:			
<ul style="list-style-type: none"> • N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	10	0	0

Agenda Item 14	New Business
Notes:	
<ul style="list-style-type: none"> • N/A 	

Agenda Item 15	Adjournment		
Motion:	I move that we adjourn the 339th Meeting of the Board.		
Moved By:	Shivang Shingala	Seconded By:	Angelina Owen
Notes:			
<ul style="list-style-type: none"> • N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	10	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> • Meeting is adjourned by Kyle Budge at 10:14PM [EST]. 			

Referenced Documents:

- 339th Board Meeting Agenda

Respectfully submitted by,

Piya Priyanka Moraes

[Piya Priyanka Moraes \(May 17, 2023 16:44 EDT\)](#)

(Signature of Secretary of the Board)

Adopted by the SSU Board of Directors in the meeting of

May 18, 2023

(Date of Meeting)

Harjot S. Sidhu

[Harjot S. Sidhu \(May 18, 2023 08:51 EDT\)](#)

(Signature of Board Chairperson)

339th Board Meeting Minutes

Final Audit Report

2023-05-18

Created:	2023-05-17
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