



Meeting Minutes
Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Meeting #:	319
Date:	February 28, 2022
Time:	7:00PM [EST]
Location:	Teleconference (Zoom)

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Chairperson: Sarah Jewell	X			
Vice-Chairperson: Kash (Kashyapkumar) Patel	X			
Rhema Javed	X			
Hasan Iqbal	X			
Riddhi Mihir Shah	X			
Tejaswini Shah	X			
Rashad Haque	X			
Parth Thummar	X			
Vanessa (Matifadza) Manyika	X			
Zeravan Aswad	X			
Raghuveer Vakharia	X			
Shweta Ravel	X			

Quorum is reached with 12 of the required 8 directors being present.

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Jamie (James) King, General Manager	X			
Kyle Budge, President	X			
Maria Lucido-Bezely, Dean of Students			X	
Saz (Sarah) McKean, Executive Coordinator & Board Secretary	X			

Guests In Attendance	Gaby (Gabrielle) Moryoussef, Vice President of Staff & College Engagement
	Julia Bertola, Vice President of Community Development
	Tristan Pinnock, Vice President of Academics & Ethics
	Hanh Ngo, Finance Director

Agenda Item 01	Call to Order
Notes:	
<ul style="list-style-type: none"> Meeting is called to order by Sarah Jewell at 7:05PM [EST]. 	

Agenda Item 02	Roll Call
Notes:	
<ul style="list-style-type: none"> The Board has reached quorum and is able to proceed with the meeting. 	

Agenda Item 03	Land Acknowledgement
Notes:	
<ul style="list-style-type: none"> Hasan says the Sheridan Land Acknowledgement. 	

Agenda Item 04	Opening Remarks
Notes:	
<ul style="list-style-type: none"> Saz informs the Board that there has been another finance agenda item added to the meeting. 	

Agenda Item 05	Approval of Current Meeting Agenda		
Motion:	I move that we approve the Agenda for the 319th SSU Board Meeting.		
Moved By:	Tejaswini Shah	Seconded By:	Riddhi Mihir Shah
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

Agenda Item 06	Approval of the Previous Meeting Minutes		
Motion:	I move that we approve the 318th Meeting Minutes, as presented to the Board.		
Moved By:	Rashad Haque	Seconded By:	Tejaswini Shah
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

Agenda Item 07	Declaration of Conflicts of Interest
Notes:	
<ul style="list-style-type: none"> N/A 	

Agenda Item 08		Quarterly Fiscal Update	
Motion:	I move that the SSU Board of Directors accept the Quarterly Financial Condition Report as of January 31, 2022, as presented to the SSU Finance and Audit Review Committee.		
Moved By:	Rashad Haque	Seconded By:	Riddhi Mihir Shah
Notes:			
<ul style="list-style-type: none"> Hanh shares her screen to show <i>Quarterly Financial Update as of January 31, 2022</i>. All related documents are uploaded to SharePoint for reference. Jamie presents the third quarter update, the SSU financial position to the end of January of this year. Outlines the projecting surplus of \$659 242. As the Board should recall, we were predicting to run a small deficit, but are now running a surplus. We built a budget expecting to return to campus, budgeting for additional spending items and projected losses, but we never returned to campus. This puts us in a very different financial position, and now are predicting to end the year in a surplus. This will be important to remember as we work with the finance committee to present a budget for next year that we are making a deficit budget, for the deficit we are predicting. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

Agenda Item 09		Review Auditor for 2023-24	
Motion:	I move that we appoint MacGillivray Chartered Public Accountants and Business Advisors to provide audit services for the fiscal year 2023-2024.		
Moved By:	Rashad Haque	Seconded By:	Rhema Javed
Notes:			
<ul style="list-style-type: none"> The finance committee also discussed about an appointment of an auditor; Jamie summarizes that the purpose of an auditor is essentially to oversee the financial dealings of the organization to ensure that the President, the managing director, and the finance director are running the operation according to standard accounting principles. We have been working with MacGillivray for several years; they understand our operation. We are recommending, in light of some challenges we are facing organizationally, that this would not be a great year to change auditors. We do think that we should change auditors, just from a due diligence perspective, relatively soon since we have been working with the same one for many years. Rashad asks, after how many years is it recommended that we change auditors in terms of looking at the finance of the SSU? <ul style="list-style-type: none"> The auditors we worked with transferred into MacGillivray Chartered Public Accountants, we have been working with them for about 3 or 4 years. Jamie reiterates that we believe we should be changing auditors at some point but should not this year. Kyle explains that the reason the SSU changed the auditor is to get fresh eyes on it, and because of the changes from being an independent auditor to working with MacGillivray; even though we have been working with the same people, we have had new eyes on it over the last few years. So, at this point we are not in a position that we have to look for a new auditor, but within the next 2 or 3 years we should consider finding somebody new for a different perspective. AFTER MOTION: <ul style="list-style-type: none"> Jamie wants to make the Board aware that the finance committee is going to be engaged more hands-on in the SSU budgeting process. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> Hanh leaves at 7:21PM. 			

Notes:

- Ukraine Conflict
 - Maria sent an email discussing Sheridan's outreach to the international students from Ukraine and Russia affected by this conflict to extend a hand of support; Kyle reads and summarizes from the email:
 - The response to her email was very high and there have been many students reaching out for services. As you would expect, the common concerns they expressed are the fear for the safety of loved ones at home, concern for their own wellness, their studies, and their finances. So far, they have been able to connect students with a counsellor, as requested; assisted students with academic extensions, grocery gift certificates, answering questions they might have; things like that.
 - This afternoon there was a virtual session to bring Ukrainian international students together. Since enrolled in so many different programs, they did not know each other, so this is kind of building that support network.
 - There is another for Ukrainian Wednesday, and one for Russian students on Friday.
 - We are debating about putting a statement out; this statement would not be a political statement; it would just be that we are supporting any students from Ukraine or Russia in this time right now; what services and support we can give.
 - This is a fluid situation that we are going to have to adjust to as things develop.
 - Kyle is working with Maria and college administration to make sure the SSU is part of the communication so that these students have access to the support and help they might need that we can offer.
- Advocacy Policies
 - Wrapping up during this meeting. Kyle will send it out to all Board members. Though a few Board Directors had volunteered to go over it, it is extremely big, and the executive team wants everybody to have a look at it. If you read 2 or 3 policies, that's pretty good.
 - Currently sitting at 14 000 words and 55 pages. Kyle is not expecting anyone to read through that entirely.
 - Do what you can and give what feedback you have. This is going to be handled outside of Board Meetings, and once the executive team thinks they have everything, they will bring it back to the Board and have it officially approved.
 - The whole executive team took the research seriously, ensuring to have reputable sources and include important content.
 - Julia explains that these are not set in stone, as the SSU will be reaching out to partners to help us refine these.
 - Note that this is not an academic document, so references are footnotes.
 - It is recommended for the Directors to download the document, do edits, and email it to Kyle, having edits or comments in red.
- Executive Road trip
 - Going to 11-15 different colleges/universities across Southern Ontario to tour their facilities, to connect with their student unions, and really see what they have to offer and what we can get out of that.
 - This is tied to the restaurant redevelopment that the SSU is doing, but also the new student centres that the SSU will have to build within the next 10 years.
 - The SSU want to get as much information and inspiration as possible, working with the designers and architects to really put a plan forward.
 - Another big goal is building a network with other student unions.
 - Based on the conversations that Kyle has had through Colleges Ontario and Canadian Student Alliance with other student unions, there's a huge need to build this network and to rely on one another to answer questions. So, the executive team is taking the initiative to start this and literally going to meet some of these people.
 - Will be from March 15th to 18th.
 - If you are in the area, it would be great if you also came to come meet some other student leaders.
 - Will do a complete recap of the trip once back and are doing a video diary for social channels.
- SSU x Sick Kids Fundraising
 - Fundraising starts tomorrow, so SSU will start promoting.
 - Competition starts 14th to 21st, when you do act of bravery and raise your money to add to the Sheridan fund.
- HMC
 - As of March 7th, we are able to start working on campus again, this includes the possibility of doing Board Meetings in person.
 - As a collective, since we have all agreed to do teleconference, the Board must agree to have a meeting in person collectively.
 - If some are uncomfortable or can't be there, then there will be options for them to tune-in virtually.

Agenda Item 11		In-camera session	
Motion 1:	I move that we move in camera.		
Moved By:	Sarah Jewell	Seconded By:	Rhema Javed
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0

Motion 2:		I move that we move out of camera.	
Moved By:	Sarah Jewell	Seconded By:	Rhema Javed
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0


Agenda Item 12		New Business	
Notes:			
<ul style="list-style-type: none"> Kyle suggests we discuss and think about having the next Board Meeting on campus. <ul style="list-style-type: none"> Rashad asks if the meetings will change between campuses. Kyle explains that we can only have meetings at HMC at the moment because of the construction at TRC and Davis. Rhema and Sarah think that there should be at least one in-person meeting. Rashad asks to confirm that there is a virtual option for people unable to come in-person; there will be. Many Directors agree to be in-person on April 25th, the final Board Meeting, during the day instead of at night because everyone will be done classes. 			

Agenda Item 13		Adjournment	
Motion:	I move that we adjourn the 319th Meeting of the Board.		
Moved By:	Sarah Jewell	Seconded By:	Hasan Iqbal
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	12	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> Meeting is adjourned by Sarah Jewell at 8:00PM [EST]. 			

Referenced Documents:

- 318th Board Meeting Minutes
- 319th Board Meeting Agenda
- Financial performance as of January 31, 2022
- Quarterly Financial Update as of January 31, 2022
- SSUI Advocacy Policies


Respectfully submitted by,


Sarah Mckean (Mar 14, 2022 22:05 EDT)

(Signature of Secretary of the Board)

Adopted by the SSU Board of Directors in the
meeting of

March 14, 2022
(Date of Meeting)


Sarah Jewell (Mar 14, 2022 22:54 EDT)

(Signature of Board Chairperson)