



Meeting Minutes
Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Meeting #:	312
Date:	October 29, 2021
Time:	6:30 PM [EST]
Location:	Teleconference (Zoom)

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Chairperson: Sarah Jewell			X	
Vice-Chairperson: Kash (Kashyapkumar) Patel	X			
Rhema Javed	X			
Hasan Iqbal	X			
Riddhi Mihir Shah	X			
Tejaswini Shah	X			
Rashad Haque	X			

Quorum is reached with 6 of the required 5 directors being present.

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Jamie (James) King, General Manager	X			
Kyle Budge, President	X			
Maria Lucido-Bezely, Dean of Students			X	
Saz (Sarah) McKean, Executive Coordinator & Board Secretary	X			

Guests In Attendance	Allisa Lim, Assistant Manager, Events & CRO
	Hanh Ngo, Senior Finance Manager
	Raghuveer Vakharia
	Zeravan Aswad
	Vanessa Manyika

Agenda Item 01		Temporary Chairperson	
Motion:	I move that we appoint Kyle as temporary chair for the 312 th meeting of the Board.		
Moved By:	Hasan Iqbal	Seconded By:	Tejaswini Shah
Notes:			
<ul style="list-style-type: none"> The chairperson, Sarah Jewell, is absent and the Board of Directors make the decision to make Kyle the temporary chair for this meeting. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	5	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> One director did not vote. 			

Agenda Item 02		Call to Order	
Notes:			
<ul style="list-style-type: none"> Meeting is called to order by Kyle Budge at 6:44 PM [EST]. 			

Agenda Item 03		Roll Call	
Notes:			
<ul style="list-style-type: none"> The Board has reached quorum and is able to proceed with the meeting. 			

Agenda Item 04		Land Acknowledgement	
Notes:			
<ul style="list-style-type: none"> Kyle reads Sheridan's Land Acknowledgement, speaking on the importance of knowing and saying the Land Acknowledgement. Kyle notes that he wants the directors to have the chance to read it in upcoming meetings. 			

Agenda Item 05		Opening Remarks	
Notes:			
<ul style="list-style-type: none"> N/A 			

Agenda Item 06		Approval of Current Meeting Agenda	
Motion:	I move that we approve the Agenda for the 312 th SSU Board Meeting.		
Moved By:	Tejaswini Shah	Seconded By:	Rhema Javed
Notes:			
<ul style="list-style-type: none"> Kyle notes that the agenda has been edited and Saz shares their screen to show the edits. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	6	0	0

Agenda Item 07		Declaration of Conflicts of Interest	
Notes:			
<ul style="list-style-type: none"> N/A 			

Agenda Item 08	New Directors Introductions
Notes:	
<ul style="list-style-type: none"> Three of the five new directors present introduce themselves: Zeravan, Vanessa, and Raghuv eer. 	

Agenda Item 09	Elections Results Briefing
Notes:	
<ul style="list-style-type: none"> Alissa congratulates the new Directors before going into a discussion of the by-election results and what to look forward to in the new year. Goals were for the past by-election: 30 nominations, surplus number of candidates to seats, and 7-10% voter turnout. The results: 12 nominations, 5% voter turnout, surplus number of candidates to seats for HMC, and TRC had that as well but one of the students had dropped out of school in the middle of the nomination process. Ultimately, the by-elections did well. Alissa notes that we would have hit 30 nominations if Davis was in the running. With the analytics on the website, the few current Board Directors' quotes and statements were visited often. Alissa wants to rebrand By-Elections, to come in with a new marketing campaign, new photos, etc. Alissa needs everyone's participation in discussion and help! She sends a google form in chat for the Board Directors to fill out to help with the feedback of elections so that we can see what can be done better next elections. Alissa would like blog posts again, a split between May-elected directors and new directors. <ul style="list-style-type: none"> May-elected directors perhaps about expectations and reality of being on the Board. New directors writing about campaigning, the onboarding process, meeting Kyle, and just being a new director. 	

Agenda Item 10	2022-2023 SSU Fee Setting		
Motion:	I move that the SSU Board amalgamate the SSU Building Fee and SSU Capital Fee into the SSU Building and Capital Fee, and set this fee at \$60 per term for the 2022-2023 academic year.		
Moved By:	Hasan Iqbal	Seconded By:	Kashyapkumar Patel
Notes:			
<ul style="list-style-type: none"> Jamie speaks about what was discussed in the Finance Committee meeting about the discussion of the proposed fee setting. There are finance documents available on SharePoint in the <i>Meeting Reference Documents</i> folder. Jamie explains that we are required by the college to set our SSU fee recommendation that will be in effect next September. Currently, SSU administers 4 fees: <ul style="list-style-type: none"> health & dental fee, which isn't going to be discussed. SSU student experience fee, which covers our operational needs. SSU Building fee, which pays for the mortgages for our properties. SSU Capital fee, which pays for all the things that fill our buildings. Recommendations: <ul style="list-style-type: none"> First, we do not believe that we should not be adjusting the student experience fee, which is \$80 per term. We are recommending that the SSU student experience fee stays where it is. Second, we recommend amalgamating the SSU Building and Capital fees. <ul style="list-style-type: none"> In the past, we collected a building fee for \$40 and a capital fee for \$10. For internal controls, we believe it will be more efficient as one fee and call it SSU Building & Capital fee. This will combine the two, now collecting one fee of \$50. Third, a fiscal recommendation to increase this amalgamated SSU Building & Capital fee from \$50 to a total of \$60. <ul style="list-style-type: none"> This was to an about 30-year reserve projection that was produced by Hanh, and we put together scenarios where we anticipated what will happen when we need to start paying mortgages for TRC & Davis student centre while still paying for the new building at HMC. Hanh explains this is where we look at the long-term planning to look at the next 40 years, this is crucial because the college masterplan does not include our TRC or Davis buildings in around year 10. Having this plan ensures that we have the reserves in place for when that time comes that we need to pay 3 mortgages. Hasan expresses that option 3, the \$10 increase to the building and capital fee annually over the next years, seems to be the best plan to slowly strengthen reserves. 			

<ul style="list-style-type: none"> • AFTER MOTION: <ul style="list-style-type: none"> ○ Kyle notes that this motion will have to be repeated annually. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	6	0	0

Agenda Item 11	Executive Updates
<p>Notes:</p> <ul style="list-style-type: none"> • Scholarship recipients have been chosen: Nashad – Information Systems Securities, and Amir – Social Service Worker. <ul style="list-style-type: none"> ○ Both have a 4.0 GPA, are active in the community, and engage with the SSU. ○ Fall semester tuition has already been covered. Their grades will be monitored for Winter semester for continuation, but we are not worried at all. ○ Actual costs are coming in well under our allotted budget. ○ Will seek to continue this scholarship next year by replenishing the fund. • Other award and bursary winners are being chosen throughout the next few weeks. • Health promotor specialists have been informed that their contract is being renewed with out support. To recap, we are sponsoring their salary and expenses for 2 years and paid \$430k. We have continued to work with Erin and Prerna, and will continue to do so. <ul style="list-style-type: none"> ○ Kyle has been working heavily with them on Wellness initiatives ○ Kyle has written a piece with our communications team to spotlight this sponsorship and will continue to showcase over the next month or so. ○ Erin sent us a thank you message, and Kyle reads it out. • Politics I – Julia, our VP of Community Engagement, brought forward an initiative for us: <ul style="list-style-type: none"> ○ No Conversion Canada put out a call to support their movement to end conversion practices in Canada. ○ We were asked to sign the petition to show our support, and Kyle signed it to show the SSU’s support. ○ Julia will be following the progress on this and hopefully working with the group to show further support. ○ Kyle can provide the petition privately if anyone wants to read what we signed. • Politics II – the petition raised some issues about how we conduct advocacy and choose what to support. <ul style="list-style-type: none"> ○ We have no framework on what stances the SSU takes or what we choose to support politically, socially, personally, etc. ○ Any president or board could support any range of topics on a whim. ○ Kyle will be creating a new policy document that will build organizational stances and goals. This will focus on where we stand on a variety of topics. This will allow the Board or President to pursue specific interests without approval, topics such as: Food security, 2SLGBTQIA+ rights, specific charities, etc. If there are any specific questions about a topic, let Kyle know. ○ This document will be lengthy and take some time to work on. Kyle will be looking for heavy feedback from the Board, also considering on creating a committee to discuss once a frame is in place. ○ Hoping to showcase to new students in January and promote on our channels once complete. ○ Something to remember: We can’t please everyone, but some topics are worth pursuing. 	

Agenda Item 12	AGM Debrief
<p>Notes:</p> <ul style="list-style-type: none"> • The AGM went very smoothly, business went very well, and the keynote speakers were great. • We capped out around 50 to 55 people, so people came in and dropped out throughout. • Kyle opens the floor for feedback: <ul style="list-style-type: none"> ○ Rhema thinks it was a bit too long. ○ Kyle explains that we are trying to play around with length, that the previous year AGM had 2 hours of business. ○ Virtually, there has been less struggle to reach quorum compared to when AGM has been held on campus in the past. ○ Rashad says that if it is going to be on-campus in the future, for larger events to have accessible parking, free parking. ○ Rhema says she really enjoyed Janet’s piece about leadership. She explains that giving Janet more time to speak will be beneficial. 	

Agenda Item 13	Sheridan Life Radio Update
Notes:	
<ul style="list-style-type: none"> • This is generally directed to those sitting on the Ancillary Fee Committee, though everyone is open to discuss. • Kyle is updating everyone today to provide context and gain feedback. • The radio station will be seeking to create an ancillary fee starting September 2022. Their reserves are running dry and won't last longer than that. • Kyle is unable to discuss the specifics of the fee yet, it will be presented at the Ancillary Fee Committee meeting in November. • The options available: <ul style="list-style-type: none"> ○ Support the fee, students will fund SLR: This would be a fee collected from students to fund their programming and staff. This may be adjusted year to year, not their intended focus of revenue. ○ Absorb SLR, they would become a SSU department: They would essentially function under Kyle and Jamie, would be heavily restricted by our budget and strategic goals. ○ SLR disappears: We would have no more radio station on campus. • We cannot make any motions now and we cannot instruct the AFC members on how to vote, the intention is to just provide context and feedback to help their decision. • Kyle can't answer questions about their structure or plans for the fee, but Kyle can answer questions about their general goals and accomplishments. • Discussion: <ul style="list-style-type: none"> ○ Raghuvver expresses that if the SLR does not have a lot of listenership and is for student community, then it's more like a club. ○ Rashad expresses interest in collaborating with SLR, saying the reason they are asking for more money is to help their listenership. ○ Kyle explains that they want to be independent, and we are respecting that by taking a more hands-off approach to this. ○ Kyle says that a big accomplishment is keeping the station afloat, explaining that the flow of content is consistent and good. There will be business advice we could give to help structure and build their independence. ○ Another large accomplishment were their series of having a concert once a month, the SLR coordinated almost complete independently with the artists/musicians themselves, only getting help from SSU events with some event aspects. ○ Raghuvver gives some ideas for what SLR can accomplish. ○ Kyle says that we are thinking of partnering with them for similar things such as promotion. ○ SLR was run by students, but now Amelia has graduated and hires student staff. ○ Kyle is going to try to bring Amelia to a Board Meeting to talk on her behalf, so with more listenership stats and her stance. ○ Kyle notes that, if their proposal is not approved, then if the Board wants then they can bring the SLR to the SSU. ○ Rashad expresses that hearing directly from Amelia will help the ancillary fee committee stance on the topic. 	

Agenda Item 14	New Business
Notes:	
<ul style="list-style-type: none"> • Kyle says that he wanted to add Raghuvver to the finance committee and suggests making a motion for his addition to the committee next board meeting. 	

Agenda Item 15		Adjournment	
Motion:	I move that we adjourn the 312th Meeting of the Board.		
Moved By:	Tejaswini Shah	Seconded By:	Kashyapkumar Patel
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	6	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> Meeting is adjourned by Kyle Budge at 8:29 PM [EST]. 			

Referenced Documents:

- 312th Board Meeting Agenda
- SSU Finance Committee - Meeting 2
- 2022-23 Proposed Fees (sent)
- SSU Board Report – 2022-23 SSU Fee Recommendation

Respectfully submitted by,


 Sarah McKean (Nov 12, 2021 20:42 EST)

(Signature of Secretary of the Board)

Adopted by the SSU Board of Directors in the meeting of

November 12, 2021

(Date of Meeting)


 Sarah Jewell (Nov 16, 2021 22:44 EST)

(Signature of Board Chairperson)