



Meeting Minutes
Board of Directors Meeting
Sheridan Student Union Incorporated (SSUI)

Meeting #:	311
Date:	October 1, 2021
Time:	6:30 PM [EST]
Location:	Teleconference (Zoom)

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Chairperson: Sarah Jewell	X			
Vice-Chairperson: Kash (Kashyapkumar) Patel				6:58 PM
Rhema Javed	X			
Hasan Iqbal	X			
Riddhi Mihir Shah	X			
Tejaswini Shah	X			
Rashad Haque	X			

Quorum is reached with 6 of the required 5 directors being present.

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Jamie (James) King, General Manager	X			
Kyle Budge, President	X			
Maria Lucido-Bezely, Dean of Students	X			
Saz (Sarah) McKean, Executive Coordinator & Board Secretary	X			

Guests In Attendance	Gaby (Gabrielle) Moryoussef, Vice President of Staff & College Engagement
	Tristan Pinnock, Vice President of Academics

Agenda Item 01	Call to Order
Notes:	
<ul style="list-style-type: none"> Meeting is called to order by Sarah Jewell at 6:35 PM [EST]. 	

Agenda Item 02	Roll Call
Notes:	
<ul style="list-style-type: none"> The Board has reached quorum and is able to proceed with the meeting. 	

Agenda Item 03	Opening Remarks
Notes:	
<ul style="list-style-type: none"> Sarah reminds the finance committee of the upcoming meeting/training. 	

Agenda Item 04	Approval of Current Meeting Agenda		
Motion:	I move that we approve the Agenda for the 311 th SSU Board Meeting.		
Moved By:	Hasan Iqbal	Seconded By:	Tejaswini Shah
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	6	0	0

Agenda Item 05	Approval of the Previous Meeting Minutes		
Motion:	I move that we approve the 310 th Meeting Minutes, as presented to the Board.		
Moved By:	Rhema Javed	Seconded By:	Riddhi Mihir Shah
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	6	0	0

Agenda Item 06	Declaration of Conflicts of Interest
Notes:	
<ul style="list-style-type: none"> Kyle has a conflict in the agenda item for the President Contract Review, which will be in-camera. 	

Agenda Item 07	Executive Updates
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Notes:

- New Executive titles: As of today, the executive team are in new roles. Their positions are redeveloped to be more specialized and focused, ensuring all campuses are considered equally. There's one rep for specific projects, not 3, which allows us to create bigger projects. Kyle explains each executive role:
 - Gaby – Vice-President of Staff & College Engagement
 - Julia – Vice-President of Community Development
 - Tristan – Vice-President of Academics
 - Saz – Executive Coordinator
- On Wednesday and today, Kyle had Club Executive Meetings. He met with most of the club executive team to go over policies and expectations, answered questions, introduced them to our processes, and walked them through Club's Corner. Club's Fair that is happening in 2 weeks was discussed, and Kyle encourages everyone to attend.
- Fall Club's Fair is Wednesday October 13th and Thursday October 14th, 12-3 PM.
- Capital Updates: TRC and Davis construction projects are moving along well, though there have been some major delays, but the expectation is for completion near the end of October. Currently, students have access to our spaces for quiet study, but it is still very empty. The college is looking to change it to a bookable, group study space, because there are none on campus now. Offices are not currently in use, but we are maintaining presence, with some staff on campus each day in SSU spaces.
- Kyle will provide another update next meeting, needing to follow up with Lucas about updates on HMC2A because there has not been updates in a few weeks. Planning to have the Board walk through HMC2A before a grand opening.
- HMC Recognition Working Group: Not as formal as a committee, drop in, drop out, give your opinions/advice, and do what you can for it. Essentially, coming up with what instillations to include, name some rooms or wings, and looking to do a grand opening party for the HMC2A building. The group is led by Mia but are looking for students to assist. This isn't a major commitment; you don't have to attend every session. If anyone from the Board is interested, Kyle can put you in contact.

Agenda Item 08	AGM Planning Update 02 / Briefing
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Notes:

- The AGM is happening two weeks yesterday, on October 14th, 2021. Please come if you do not have anything else.
- All information has been released on the SSU website, except final Bylaw changes.
- Workshops are confirmed; people from kinesiology and athletics are doing Athletics Healthy Living wellness workshop, and Creativity Session workshop.
- We have secured our guest speakers: Janet Morrison, John Fleming, and Daniela Hampton-Davies.
- Our keynote speaker is Kaleb Dahlgren.
- A reminder that the AGM will be from **4 PM to 7 PM on Thursday, October 14th**.
 - The business portion will be from 5 PM to 6 PM.
- It would be appreciated if everyone showed up.
- Sarah's script has been completed. She can make motions if needed, but it would be great if other directors could:
 - Make and second motions, vote, and start discussions if needed.
 - Help to answer questions if they come up.
- Process and professionalism will be the same as any other Board Meeting.
 - You will not be able to unmute yourself, we will do that at Sarah's discretion.

NOTE: Kash joins the meeting late around 6:58pm.

Agenda Item 09	Professional Development
Notes:	
<ul style="list-style-type: none"> • Sarah opens the floor for ideas about team building, team exercises, strategies, goals, etc. • Some board directors want to attend Halloween Haunt at Wonderland on the 22nd of October. • Gaby is planning a staff training day on October 25th of professional development training. Including some workshops: <ul style="list-style-type: none"> ○ Social media strategy and how to use social media to your advantage. ○ Learning more about the indigenous territories that Sheridan sits on, educating about the nations and how to make a proper land acknowledgement. ○ <i>More Feet on the Ground</i> training. • Rashad suggests making a Land Acknowledgment at the beginning of every Board Meeting. • Tristan is putting together an initiative called "Safe Talk." It's a 90-minute online training, you will get awareness and learn how to spot people with suicidal thoughts/feelings and how to help/speak with them. <ul style="list-style-type: none"> ○ There are two tiers of training: the basic or two full days of training. 	

Agenda Item 10	Motion to move in-camera		
Motion:	I move that we move in-camera.		
Moved By:	Kyle Budge	Seconded By:	Sarah Jewell
Notes:			
<ul style="list-style-type: none"> • In-camera at 7:16 PM. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	7	0	0

Agenda Item 10	Motion to move in-camera		
Motion:	I move that we move out of camera.		
Moved By:	Sarah Jewell	Seconded By:	Kashyapkumar Patel
Notes:			
<ul style="list-style-type: none"> • Out of camera at 8:22 PM. • Kyle reviews what was discussed in-camera: <ul style="list-style-type: none"> ○ Bylaw & policy changes almost exclusively on presidential contract review. ○ Terminology used in some bylaws focused on the executive team and the chief returning officer. ○ Discussion and decision made by the Board is not reflected in the minutes but will be reflected in the upcoming motions. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	7	0	0

Agenda Item 11	Bylaws Approval		
Motion:	I move that we approve the SSU Bylaws as presented, which implement changes to the President's compensation and management by the Board of the position.		
Moved By:	Rashad Haque	Seconded By:	Tejaswini Shah
Notes:			
<ul style="list-style-type: none"> • N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	7	0	0

Agenda Item 12		Policies Approval	
Motion:	I move that we approve the amendments to the SSU Board Policies, as presented, which elaborate on management of the President of the Board.		
Moved By:	Rashad Haque	Seconded By:	Rhema Javed
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	7	0	0

Agenda Item 13		Next Board Meeting Cancelation	
Motion:	I move that we cancel the following Board Meeting on October 15 th , 2021.		
Moved By:	Kyle Budge	Seconded By:	Rhema Javed
Notes:			
<ul style="list-style-type: none"> The next Board Meeting will be on October 29th, 2021. AFTER MOTION: <ul style="list-style-type: none"> Kyle explains that the newly elected Board Directors are to be ratified at the AGM and will have introductions on the Board Meeting of October 29th 2021. 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	7	0	0

Agenda Item 14		New Business	
Notes:			
<ul style="list-style-type: none"> N/A 			

Agenda Item 15		Adjournment	
Motion:	I move that we adjourn the 311th Meeting of the Board.		
Moved By:	Sarah Jewell	Seconded By:	Kashyapkumar Patel
Notes:			
<ul style="list-style-type: none"> N/A 			
Motion Carries			
Votes:	For:	Against:	Abstain:
	7	0	0
Special Instructions/Interpretations:			
<ul style="list-style-type: none"> Meeting is adjourned by Sarah Jewell at 8:33 PM [EST]. 			

Respectfully submitted by,



(Signature of Secretary of the Board)

Adopted by the SSU Board of Directors in the
written motion of

October 6, 2021

(Date of Motion)



Sarah Jewel (Oct 6, 2021 15:29 EDT)

(Signature of Board Chairperson)