



<b>Meeting #:</b>	304 <sup>th</sup>
<b>Date:</b>	June 14 <sup>th</sup> , 2021
<b>Time:</b>	1:00 pm
<b>Location:</b>	Zoom

Director	In Attendance	Calling In	Absent	Late (Time Arrived)
Sarah Jewell	X			
Tejaswini Shah	X			
Rhema Javed	X			
Hasan Iqbal	X			
Riddhi Mihir Shah	X			
Kashyapkumar Patel	X			
Rashad Haque	X			

**Quorum is/is not reached with 7 of the required 5 directors being present.**

Ex-Officio Member	In Attendance	Calling In	Absent	Late (Time Arrived)
Jamie King, General Manager	X			
Kyle Budge, President	X			
Maria Lucido-Bezely, Dean of Students	X			

<b>Guests In Attendance</b>	<b>Gaby Moryoussef, Vice President/Board Secretary</b>

<b>Agenda Item 01</b>	<b>Call to Order</b>
<b>Notes:</b>	
<ul style="list-style-type: none"> <li>Meeting is called to order by Sarah at 1:03.</li> </ul>	

<b>Agenda Item 02</b>	<b>Roll Call</b>
<b>Notes:</b>	
<ul style="list-style-type: none"> <li>Maria introduced herself to the board</li> <li>Everyone is present and we have met quorum and able to continue</li> </ul>	

<b>Agenda Item 03</b>	<b>Opening Remarks</b>
<b>Notes:</b>	
<ul style="list-style-type: none"> <li>Sarah opened the meeting and talked through major talking agenda points of the meeting</li> </ul>	

<b>Agenda Item 04</b>	<b>Approval of Current Meeting Agenda</b>		
<b>Motion:</b>	I move that we approve the agenda for the 304 <sup>th</sup> SSU Board Meeting.		
<b>Motion By:</b>	Tejaswini Shah		
<b>Seconded By:</b>	Kashyakumar Patel		
<b>Notes:</b>			
<ul style="list-style-type: none"> <li>Talked about the importance of reviewing 5.10</li> <li>Gave a brief description of each agenda item</li> </ul>			
<b>Motion Carries</b>			
<b>Votes:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
	7	0	0

<b>Agenda Item 05</b>	<b>Approval of the Previous Meeting Minutes</b>		
<b>Motion:</b>	I move that we approve the 303 <sup>rd</sup> Board Meeting Minutes, including the proposed amendments, as presented to the Board.		
<b>Motion By:</b>	Sarah Jewell		
<b>Seconded By:</b>	Riddhi Mihir Shah		
<b>Notes:</b>			
<ul style="list-style-type: none"> <li>Gaby and Kyle talked through the 303<sup>rd</sup> Board Meeting Minutes and the importance of reading through the minutes and making required amendments.</li> <li>A change to the 303<sup>rd</sup> Meeting Minutes reflected an error in a Board Member's last name</li> <li>Kyle assured the board that they will be receiving access to SharePoint by the next board meeting</li> </ul>			
<b>Motion Carries</b>			
<b>Votes:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
	7	0	0

<b>Agenda Item 06</b>	<b>Declaration of Conflicts of Interest</b>
<b>Notes:</b> <ul style="list-style-type: none"> <li>• N/A</li> </ul>	

<b>Agenda Item 07</b>	<b>Executive Updates</b>
<b>Notes:</b> <ul style="list-style-type: none"> <li>• An individual was removed from the board and was taken away from the 303<sup>rd</sup> Meeting Minutes</li> <li>• The Board Secretary has been chosen and will be introduced at the next board meeting on June 28<sup>th</sup>. Gaby will be removed as interim secretary at that time.</li> <li>• Jamie and Kyle attended a meeting with the college for design refreshes of the student centers <ul style="list-style-type: none"> <li>○ Discussion of the extra funds will occur is a later meeting</li> </ul> </li> <li>• SSU has been receiving a lot of feedback about the program delivery for the fall semester. To hear from the students, the SSU is hosting an open forum for everyone to speak their minds on June 23<sup>rd</sup>, 2021.</li> </ul>	

<b>Agenda Item 08</b>	<b>Bylaw 5.10 Review</b>
<b>Notes:</b> <ul style="list-style-type: none"> <li>• Kyle gave a quick recap of all of 5.6 b (ii), 5.10 f, g, and h in the SSU Bylaws.</li> <li>• Jamie explained the history of why these bylaws were in place due to excess of absences equating to the inability to discuss business</li> <li>• Sarah suggested the removal of the section portion of 5.6 b (ii) to sympathetically allow a leave of absence from the meetings</li> <li>• Board members suggested different options for increased absences per academic term which will be reviewed frequently throughout the semester</li> <li>• Maria shared her thoughts on the matter</li> <li>• The board had concluded to table this discussion of 5.6 b (ii), 5.10 f, g, and h for another time.</li> </ul>	

<b>Agenda Item 09</b>	<b>Professional Development Discussion</b>
<b>Notes:</b> <ul style="list-style-type: none"> <li>• Kyle opened the discussion by giving background to what the PD entails and the examples the previous boards have done</li> <li>• Rashad gauged the comfortability of the board to be either vaccinated or not for possible in person activities <ul style="list-style-type: none"> <li>○ Kyle and Maria explained that this is the colleges decision to mandate vaccines which has not been finalized at this point</li> </ul> </li> <li>• Maria proposed the question of what skill competency would each member liked to develop <ul style="list-style-type: none"> <li>○ Rashad suggested team building activities</li> </ul> </li> <li>• Tejaswini asked about how office hours will work in the virtual setting versus in person</li> <li>• Sarah tabled the discussion for a later date and encouraged the board to think about what they would like to do</li> </ul>	

<b>Agenda Item 10</b>	<b>Office Hours</b>
<b>Notes:</b> <ul style="list-style-type: none"> <li>• Kyle discussed the possibility of holding office hours on discord as the mode to hold office hours <ul style="list-style-type: none"> <li>○ Until the discord channel is made, the office hours will be held on Zoom</li> </ul> </li> <li>• Kyle expressed that if anyone is interested would have to complete a training course entitled “More Feet on the Ground” to understand what to do when a student is in crisis.</li> <li>• All the board members expressed interests in participating</li> <li>• Rashad asked why there must be 2 individuals representing the SSU at a time <ul style="list-style-type: none"> <li>○ Kyle explained the liability background and how the SSU did not want to leave 1 employee alone with students in an unrecorded space</li> </ul> </li> </ul>	

<b>Agenda Item 10</b>	<b>Board Goals &amp; Ideas</b>
<b>Notes:</b> <ul style="list-style-type: none"> <li>• Board expressed building leadership skills and meeting with students</li> <li>• Tejaswini offered up the possibility of partnering with Sheridan residence on an initiative</li> <li>• Kyle suggested that for every other meeting to add an agenda item to propose new PD ideas and/or to email Kyle with these ideas</li> </ul>	

<b>Agenda Item 11</b>	<b>New Business</b>
<b>Notes:</b> <ul style="list-style-type: none"> <li>• N/A</li> </ul>	

<b>Agenda Item 12</b>	<b>Adjournment</b>		
<b>Motion:</b>	I move that we adjourn the 304 <sup>th</sup> Meeting of the Board.		
<b>Motion By:</b>	Sarah Jewell		
<b>Seconded By:</b>	Tejaswini Shah		
<b>Notes:</b>			
<ul style="list-style-type: none"> <li>• Sarah reminded the board to review the bylaws presented to be amended as well as new Professional Development ideas</li> </ul>			
<b>Motion Carries/Is Lost</b>			
<b>Votes:</b>	<b>For:</b>	<b>Against:</b>	<b>Abstain:</b>
	7	0	0
<b>Special Instructions/Interpretations:</b>			
<ul style="list-style-type: none"> <li>• Meeting is adjourned by Sarah at 2:34 pm.</li> </ul>			

**Files Used in the Meeting:**

- 304 Meeting Agenda
- 303<sup>rd</sup> Meeting Minutes
- SSU Bylaws

Respectfully submitted by,



Gaby Moryoussef (Jun 29, 2021 09:08 EDT)

**(Signature of Secretary of the Board)**

Adopted by the SSU Board of Directors in the meeting of

June 28th, 2021

**(Date of Meeting)**



Sarah Jewett (Jul 1, 2021 09:56 EDT)

**(Signature of Board Chairperson)**









# 304th Board Meeting Minutes Approval

Final Audit Report

2021-07-01

Created:	2021-06-28
By:	Kyle Budge (kyle.budge@sheridancollege.ca)
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-  Document created by Kyle Budge (kyle.budge@sheridancollege.ca)  
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